

TIBSHELF INFANT & NURSERY SCHOOL

Nursery Prospectus
September 2021 - July 2022



WELCOME TO TIBSHELF INFANT & NURSERY SCHOOL

Dear Parents/Carers,

I would like to welcome you and your child to our school.

I hope this prospectus will provide you with the information you need as your child starts school, and will ensure that this is the beginning of a happy and successful educational experience at Tibshelf Infant & Nursery School for both your child and yourselves.

I am very proud to be the Headteacher of this wonderful school. Both children and staff are valued and given every opportunity to develop personally and succeed. We believe high expectations and opportunities to initiate memorable play and learning experiences, lots of encouragement and praise for working hard, and opportunities to learn without limits develop self-motivated children, create a love of learning and produce high standards. All staff are committed to ensuring your child plays and learns in a warm, welcoming and inclusive environment where there is respect and tolerance for everyone. Through a broad, balanced and challenging curriculum, individuals have the chance to shine and develop skills that will equip them for later life. The importance of play is recognised by all staff, as are the opportunities to learn through exploration in a natural environment. It is important to us that your child feels happy and secure, and that learning is fun for them. I look forward to working with you as part of our school community. If you wish to discuss anything at all please contact me.

"Tibshelf Infant & Nursery School is committed to all aspects of safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment."

Zoë Andrews, Headteacher



TIBSHELF INFANT & NURSERY SCHOOL

NURSERY DEPARTMENT

144 High Street
Tibshelf
Alfreton, Derbyshire, DE55 5PP

Email: info@tibshelf-inf.derbyshire.sch.uk or
headteacher@tibshelf-inf.derbyshire.sch.uk

Web site: www.tibshelf-inf.derbyshire.sch.uk

Telephone: 01773 872571

- ◉ Headteacher: Mrs. Zoë Andrews

- ◉ Nursery Teachers:
Mrs. Lea Alton
Mrs. Alison Husselbee

- ◉ Teaching Assistants:
Sally McIlwrick
Mrs. Charlotte Smith

- ◉ A full list of school staff and governors is available on our website or from the school office at any time.

OUR VISION

IMPROVING TOGETHER, LEARNING FOREVER.

Tibshelf Infant & Nursery School promotes high achievement by supporting all children to:

- ❖ **enjoy coming to school to learn and develop a life-long love of learning;**
- ❖ **know how to stay safe at school and at all other times;**
- ❖ **be healthy and happy, and make informed choices about their lifestyle;**
- ❖ **begin to take an active role in identifying the next steps in their learning;**
- ❖ **celebrate their efforts and successes, and achieve their best in all aspects of their life.**
- ❖ **become involved in school decisions so they can make positive contributions to their community.**

Ethos:

Our school is a warm and welcoming place that promotes high quality learning and teaching for all children.

We have high expectations for all members of our school community, and we value the contributions of everyone.

OUR MISSION FOR THE SCHOOL

We believe that each child will achieve their full potential:

- ◉ in a stimulating environment that provides exciting indoor and outdoor investigative experiences and discoveries.
- ◉ by embedding a positive view of play, learning and education into their life.
- ◉ through an ethos of challenge, support and encouragement;
- ◉ by having opportunities to celebrate and value their strengths, efforts and achievements.
- ◉ if the school creates open and welcoming partnerships between school, home and the community;
- ◉ by coming to school on time every day so they don't miss important learning.

BY BEING:

T - tenacious

I - imaginative

B - brave

S - skilful

H - honest

E - enthusiastic

L - life long learners

F - friendly

ADMISSION TO NURSERY

Our Nursery is a very important part of our school, and children in our nursery have many opportunities during the year to come over to school, spend short times with the older children, and meet with school staff.

- ❖ Our nursery offers part-time education to the pre-school children, between the ages of three and rising five, from Tibshelf village and the surrounding areas. Places are offered for five, three hour sessions, every morning or every afternoon
- ❖ Children are admitted to the Nursery in age order. It is recommended that their name be placed on our waiting list as soon as possible, but this does not guarantee entry. Children cannot attend our nursery before their third birthday.
- ❖ On admission, all children will be offered five sessions (either five mornings or five afternoons). It is important that your child attends on a regular basis unless they are ill. If your child is absent from nursery, please inform us of the reason why.
- ❖ If at any time you decide to decline the place offered, please let us know immediately. If your child fails to attend nursery for more than three weeks without a good reason we will consider offering the place to another child - this would, of course, be discussed this with you first.

ADMISSION TO THE INFANT SCHOOL

Transfer from our nursery or from another nursery to the infant school, is managed by Derbyshire County Council and not by the school.

- ❖ If you wish your child to attend Tibshelf Infant & Nursery School after they leave our nursery, you must apply to Derbyshire County Council for a place. You will receive information about transferring from the nursery to the infant school during the Autumn Term before your child starts school the following September. **You must apply for a place online or by telephoning the admissions team. Your child is not automatically guaranteed a place just because they attend our nursery or they live in the village.**
- ❖ All children enter one of our Foundation Stage 2 (FS2) / Reception classes in the September before their fifth birthday. Children's birthdates in this year group will fall between September 1st 2017 and 31st August 2018.
- ❖ If you feel that your child is not ready to start full time school in September, you are entitled to make arrangements for them to continue to attend school on a part-time basis until the term in which they are five. Please discuss possible options with the headteacher.
- ❖ If we feel that your child may not be ready to start full time school in September then we will discuss this with you.



MORNING SESSION
8.45 A.M. - 11.45 A.M.

AFTERNOON SESSION
12.30 P.M. - 3.30 P.M.

The Nursery is open between the above times. Please wait with your child outside the nursery playground gate until a member of staff comes to greet you and welcome your child into the nursery playground.

At the end of the session, a member of staff will call your child to the gate for you.





STARTING THE SESSION

At the start of every nursery session your child will have the opportunity to play with the other children and staff on the playground.



It is important to send your child to nursery in suitable clothes for playing outside so they are warm and dry. A coat with a hood is essential as are sensible shoes.



On Welly Boot Wednesday please make sure your child comes to school in their puddlesuit/all in one suit and wellington boots.

AT THE END OF THE SESSION

At the end of the session please collect your child promptly. This avoids them getting distressed. Please wait outside the nursery gate if you arrive before the end of the session. A member of staff will open the nursery gate and will call your child to the gate for you.

After collecting your child, please try to spend a little time talking to them about what they have been doing in nursery during the session, and give them lots of praise and encouragement.

Please value their drawings and pictures and perhaps find somewhere at home to put them on show for a little while.

If you are not there at the end of the session your child will be brought over to the office in the morning and After School Care in the afternoon and a late collection charge will be incurred.





SAFETY

If another adult is collecting your child, please let us know at the start of the session. We will refuse to allow your child to go with someone if we are unsure or in any doubt about them. Preferably we do like to meet the person beforehand, but obviously that is not always possible. Only over 16s are allowed to collect children from our nursery.

Please keep your child with you at all times whilst in the school grounds. At the start and end of the school day especially, there may be a lot of adults and children around. Children should not be allowed to play on any equipment in the main school playground. This is for safety reasons.

If your child brings their scooter or bicycle to nursery please make sure it is left in the scooter pod in the garden area. Please do not allow your child to bring them into the nursery playground.





THE EARLY YEARS FOUNDATION STAGE (EYFS)



The Early Years Foundation Stage applies to children from birth to five years. In this school, most children join us in the nursery - Foundation Stage 1 (FS1) - part-time at the beginning of the term after their third birthday. They then start full time school in Foundation Stage 2 (FS2) in the September before their fifth birthday.





THE EARLY YEARS FOUNDATION STAGE (EYFS)



We believe that a high quality early years experience provides a firm foundation on which to build future social, emotional and academic success. Key to this is ensuring continuity of learning between both Foundation Stages.

This is facilitated through planning, shared resources, and shared learning experiences such as transition sessions during the Summer terms and visits into school during the year for whole school activity days, and to carry out little jobs.





THE EARLY YEARS FOUNDATION STAGE (EYFS)

We meet the needs of your child by:

- ❖ promoting friendships and developing social skills;
- ❖ encouraging independent learning where children have opportunities to take risks;
- ❖ planning opportunities that build upon children's starting points and extend their knowledge, experiences and interests.
- ❖ develop children's self esteem and confidence;
- ❖ using a wide range of teaching strategies based on children's learning needs;
- ❖ providing a wide range of opportunities to motivate and support children and to help them to learn effectively;
- ❖ providing a safe, supportive and inclusive learning environment in which the contributions of all children are valued;
- ❖ using resources which reflect diversity and are free from discrimination and stereotyping in the learning environment;
- ❖ planning challenging activities for all children.
- ❖ Monitoring children's progress and taking action to provide support, scaffolded learning opportunities, and enhancement as appropriate.





PARENTS /CARERS AS PARTNERS

We recognise that parents/carers are children's first and most enduring educators and we value the contribution they make. We ensure a strong working relationship by:

- ❖ having an induction meeting with parents/carers before their child enters nursery and providing them with up-to-date information.
- ❖ inviting parents/carers and their child to visit the nursery for an induction session prior to their start date.
- ❖ inviting parents/carers to share their child's progress and areas for development with the staff and discuss their child's focused observations and targets.
- ❖ inviting parents/carers to engage with Tapestry as another way of communication between nursery and home.
- ❖ inviting parents/carers into school to discuss transition to Foundation Stage 2 in the term before their child moves into school.
- ❖ providing parents with a written report on their child's attainment and progress at the end of Foundation Stage 1.





AREAS OF LEARNING AND DEVELOPMENT

The Early Years Foundation Stage (EYFS) is made up of seven areas of learning and development. These are divided into three Prime Areas and four Specific Areas.

The Prime Areas are:

- ❖ Personal, Social & Emotional
- ❖ Physical Development
- ❖ Communication & Language

The Prime Areas of learning are the main focus in nursery because until children are secure in these areas they will not have firm foundations to build future learning on. Your child will become a better learner if they are secure in their social and communication skills. We believe happy children make better learners, and for children to be happy they need to feel secure.

The Specific Areas are:

- ❖ Literacy
- ❖ Mathematics
- ❖ Understanding the World
- ❖ Expressive Arts & Design

Examples of work for all seven areas of learning are collected and presented on Tapestry for you to share.





AREAS OF LEARNING AND DEVELOPMENT

All areas of the EYFS are delivered through a balance of adult led and child initiated activities. In each area there are Early Learning Goals (ELGs) that define the expectations for most children to reach by the end of Foundation Stage 2. Through indoor and outdoor play our children explore and develop all areas of the EYFS curriculum. They have the opportunity to practise skills, develop ideas, and think creatively alongside other children as well as individually. Children communicate with others as they investigate and solve problems in an environment that enables them to take risks and use trial and error to find things out. We plan and resource challenging environments where children's play can be scaffolded and extended. The support and encouragement of experienced and well trained staff model and develop learning through play.





WELLY BOOT WEDNESDAY



Every Wednesday the children in nursery spend most of the session in our Garden Area. They need to come to nursery on Wednesdays in their puddlesuit and wellington boots. You may wish to leave a set of spare clothes and shoes in a bag for them to put on their peg at the start of the session just in case they need to change either their clothing or footwear. Children will spend the session outdoors irrespective of the weather - they will be dressed appropriately and be well wrapped up if it is wet and/or cold. As all members of the team are also outside with the children it is not an option for any child to remain indoors. If you feel your child is not well enough to spend this session outdoors you may wish to keep them at home instead, but we hope you will see this as a very valuable learning opportunity for your child.



SNACKS

During each nursery session your child will be provided with a snack and a drink of milk or water. **We ask for a donation of £5 per term to help cover the cost of this.** Please give this to a member of staff within the first two weeks of every new term. This money is also used towards the cost of 'consumable' play materials for activities such as playdough, interesting materials for exploration and sticking etc.



SEVERE ALLERGIES

If your child suffers from any sort of food allergy, please inform the nursery staff immediately and keep them updated with any changes to your child's dietary requirements. We occasionally have children who have a severe allergy to dairy, nuts and other food products, which can be a hidden source in many sweets and drinks.

To avoid the risk of these children becoming extremely poorly, **we cannot allow snacks, sweets etc. to be brought into the nursery.**

The exception to this is if your child has a dairy allergy/intolerance. We would then ask you to provide things like dairy free cheese, butter, yoghurts and milk and send them into school in a labelled wrapper. Of course we would not then ask you for a snack contribution. Thank you very much for your co-operation with this.





WATER BOTTLES



Throughout the school we encourage children to bring a bottle of water to school every day. We ask for this to start in Foundation Stage 1 so that the children develop good habits and realise the importance of drinking water throughout the session. The water bottle needs to have a sport's bottle type lid to avoid spillage, but apart from that it can be of your choice. At the end of every session we ask that you take this home and refill it the next day with fresh water.



Please make sure you only send water into school in your child's water bottle and that your child's name is clearly visible on their water bottle.



HEALTH

If your child is unwell, please do not bring him/her to nursery until you are sure that he/she is better. A child feeling 'poorly' will be far happier at home and probably not enjoy their nursery session.

If your child has any symptoms of COVID 19 please keep them at home and inform us straight away.

We are unable to ensure children stay inside during the nursery sessions as learning takes place indoors and outside with the doors open, every day. If you feel your child is not well enough to access this sort of learning please keep them at home.

If your child becomes unwell whilst they are at nursery we will contact you so you can pick them up. It is therefore important that we always have a telephone number where you can be contacted at short notice, and at least one other contact number should we be unable to get in touch with you. Please make sure we are kept up to date with contact numbers. This is especially important for mobile phone numbers.



HEALTH

Sickness and diarrhoea

If your child has been sick or has had diarrhoea, please do not bring him/her back to nursery until 48 hours after the last bout of sickness/diarrhoea. We may ask you to take your child home again if they are clearly not well on arrival at the nursery.



Head Lice

All schools have problems with head lice at some time or another. We ask you to check your child's head at least twice weekly and to treat immediately should there be any signs of head lice or any eggs. Please be vigilant and do ask if you are not sure what to look for.

If you are concerned about your child's longer term health we can arrange for you to see the health visitor or the school nurse. We work very closely with the local health teams and it is no trouble for us to contact them for you. Please ask, we are here to help.



Medicine in School

Never send your child to nursery with medicine. If your child requires medication during session time, such as an inhaler, please discuss your child's illness or medical needs with the nursery staff or the headteacher. You will be asked to fill in an asthma form and ensure that the inhaler in school is in the box with the prescription label stuck to it. We are unable to give any medication in school unless it has a prescription label on it. A form must be completed online prior to staff administering any medication.



EMERGENCIES BAD WEATHER

If the school has to be closed in an emergency, you will be informed by a text message and information will be given to local radio stations for them to broadcast a school closure. In the event of bad weather parents are advised to telephone the school before leaving home in the morning to ensure that the staff are in attendance. If bad weather sets in during the day, please listen to the radio or make sure you have your phone accessible as you may be asked to collect your child from school as soon as possible.



In extreme emergencies where the school needs to be closed during the day, the school will contact all parents/carers through the text messaging service and/or phone to ask for your child to be collected. If you change your telephone contact numbers please inform the school office. Please do not worry unduly if you cannot be contacted immediately as the school will ensure that children are supervised at all times until collected by a parent or designated carer.





HELPING YOUR CHILD

Before your child joins us in Foundation Stage 1 you will be invited for a visit to the nursery. This may be an anxious time for you. Try to be positive with your child; it is a big step for them, but it will be easier if they don't think you are worried.

You can help your child to become more independent by:

- ❖ getting them to start to dress themselves, especially by putting on and taking off their coat;
- ❖ encouraging them to use the toilet unaided;
- ❖ asking them to wipe their nose when needed, and wash their hands after using the toilet.

If they have made a start with these things before coming to nursery, they will feel more confident when they are here. It may be quicker and easier for you to do them, but in nursery when there are twenty five other little people with similar needs it is helpful if your child has developed some independence to manage their self-care. We will then continue with the good practice you have already started at home, or we will work with you to develop these skills with your child.



READY FOR SCHOOL

You can help your child to be ready for school by encouraging them to;

- ❖ settle happily without you, tell their friends and grown ups what they need,
- ❖ take turns and share when they are playing,
- ❖ go to the toilet on their own and wash their hands, put on their own coat and shoes and feed themselves,
- ❖ tell a grown up if they are happy, sad or cross,
- ❖ understand their actions can make others happy or unhappy,
- ❖ be curious and want to learn and play,
- ❖ stop what they are doing, listen and follow simple instructions,
- ❖ to enjoy sharing books with grown ups.

These are the 10 keys identified to unlocking school readiness and children should be able to do these by the time they start in a reception class if they are developing typically for their age.





A FEW REMINDERS

- ❖ Children do not need to wear school uniform in nursery. It is entirely your choice as to whether you want them to wear their own clothes or our uniform. Nursery children do not need a book bag.
- ❖ Children will find it easier in the nursery if dressed in easy to manage clothes (dungarees, belts and tight buttons on jeans can be difficult for little fingers!).
- ❖ Children will be much happier if not sent in their best clothes! We do lots of messy play and although they will wear aprons, accidents can still happen.
- ❖ Coats, shoes, gloves, hats and wellies must be labelled clearly with your child's name. If your child wears school uniform this also applies to sweatshirts and cardigans.
- ❖ Children must be sent to nursery every day with a coat. Learning takes place outside irrespective of the weather and it is very important that your child is dressed appropriately so they can enjoy the outdoor activities. In the colder weather your child will need a warm hat and gloves. We do not allow nursery children or school children to have scarves in school. In the Spring and Summer terms your child will need a sunhat or cap. This often applies in September when the children come back to school after the Summer break.
- ❖ Please make sure children wear shoes which cover their toes so their feet are protected as they are climbing and exploring. Even in the Summer this is important.





DISABILITY EQUALITY



Our school and nursery welcomes everyone. We are committed to ensuring all members of our school community achieve their full potential, have access to the range of activities provided to make learning fun and interesting, and are supported and challenged.



If you would like any further information please speak to me as the Special Educational Needs and Disability Co-ordinator, Zoë Andrews.



AND FINALLY...



Learning is a partnership between home and nursery, so please join with us to provide the best possible opportunities for your child in the important early years of their education.

We hope the time that you and your child spend with us will be happy and rewarding. We are committed to providing the best care and learning opportunities for every child in our nursery and school.

Above all, please remember that you are always welcome here.

I hope you have found this prospectus useful, and it has given you a flavour of our nursery. The details in it are correct at the time of printing, but are subject to change during the school year. If you are in any doubt about any aspect of the information within this prospectus please come in and ask, or telephone us.

Zoë Andrews

